

Literacy Volunteers of East Bay

An Affiliate of ProLiteracy America



QUESTIONNAIRE (Print out, fill in, and drop off or send to LVEB, 17 Croade St., Warren, RI 02885)

1. Tutor Name and Contact Information

- a. Name: _____
- b. Phone: _____ Other Phone: _____
- c. Email: _____

2. Student/s Name and Contact Information

- a. Name: _____
- b. Phone: _____ Other Phone: _____
- c. Email: _____
- d. Has your student's **employment** place or status (employed/unemployed) changed in the past year? If yes, please specify. _____

3. How long have you been working with this student? _____

4. Describe a typical tutor session.

(i.e. 10-15 minutes catch up and discuss week, sometimes personal sometimes about literacy-related events. 15-20 minutes phonics and sight words flash cards. 15-20 minutes writing phrases/ sentences and correcting. 20-30 minutes reading passages for fluency and comprehension. 15-20 minutes writing original sentences and editing.)

- b. Does this student attend any other LVEB-related class or tutoring? _____ If not, do you think this student could benefit from attending a class? _____
- c. How often do you or does your student miss tutoring? _____
- d. What have been the reasons for missing meetings generally? _____

5. Student Motivation

- a. How would you rate your student's motivation on a scale of 1 to 10 (1 being the lowest and 10 being the highest)? _____ How do you explain this rating? _____

- b. Do you assign homework? _____ If so, how successful is your student at completing homework assignments? _____

6. **Student Goals:** IT IS VERY IMPORTANT FOR US TO HAVE THIS INFORMATION UP-TO-DATE.

- a. What are your student's personal, professional and educational goals? _____

- b. Describe the progress your student is making toward each of his/her goals. _____

- c. How long do you think this student will stay in the LVEB program? _____
- d. How will you and your student know when he/she is ready to move beyond LVEB? _____

7. **Teaching Resources**

- a. What teaching materials do you use most frequently while tutoring? _____

- b. What (if any) material do you generally check out from LVEB's resource library? _____

- c. What kinds of material would you like to have access to? _____

- d. Share here any technique, book, website etc. that you would recommend to other tutors. _____

8. **Suggestions for LVEB** (Please make note of any suggestions you have for LVEB.)

